

# Authorized Representative/HIPAA Form



This form is to document the designation of an Authorized Representative for a participant. This form authorizes the release of medical information to the named representative(s). This authorization does not provide your Authorized Representative with any authority, either implied or direct, over any direct care decisions or account management. If you wish to set up a power of attorney or living will, please discuss this with your attorney. We will not condition benefit payments, enrollment or eligibility for benefits on the execution of this form.

## Step 1: Participant Information

\*=Required Fields

<input type="text"/>	<input type="text"/>	
*Employer Name (Do not abbreviate)	*Employee ID	
<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>	
*Participant Name (First, MI, Last)	*Social Security Number	
<input type="text"/>		
Participant Mailing Address (For changes/updates only)		
<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Zip
<input type="text"/> - <input type="text"/> - <input type="text"/>	<input type="text"/>	
*Day Telephone	Email Address (if provided, all account notifications will be sent via email)	

## Step 2: Authorized Representative Information

\*=Required Fields

<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
*Authorized Representative Name	Day Telephone
<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
*Authorized Representative Name	Day Telephone
<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
*Authorized Representative Name	Day Telephone
<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
*Authorized Representative Name	Day Telephone

## Step 3: Expiration & Revocation and Authorized Use & Disclosure

I understand that due to HIPAA regulations Discovery Benefits will not disclose my personal health information to other parties without my written authorization or as permitted or required by law. For this reason, I authorize you to discuss and disclose my personal health information to the person(s) named above for the purpose of assisting with, or facilitating, the coordination or payment of my health benefits. I also understand that if my Authorized Representative is not a health care provider or another entity subject to federal or applicable state privacy laws, my personal health information may no longer be protected by those privacy laws and my Authorized Representative may further disclose my personal health information without my authorization. I acknowledge that my authorization is voluntary.

I understand I have the right to revoke or end this authorization at any time. I understand that if I do not wish the person(s) named in Step 2 to remain my Authorized Representative, I must revoke this authorization in writing by giving written notice of my decision to Discovery Benefits, Inc. I understand that my revocation of this authorization will not affect any action that you have taken, or any information that you have already released based upon this authorization before you actually receive my request to revoke it.

Further, I understand this authorization will terminate 12 months from the date of signature below.

<input type="text"/>	<input type="text"/>
*Participant Signature	Date